



OCEAN SHORES PUBLIC LIBRARY

Governance

Policy: 2.3 Public Communication

Adopted Board of Trustees December 2020

The following guidelines provide the process by which the public may communicate with the Library Trustees. Public comment may take place in person when physically present at a board meeting or remotely at a live electronically held meeting. Electronic public comments are submitted per the published agenda.

Public comment time is intended for communication or questions to the Board of Trustees regarding general library business or policy. Public comment at the beginning of the meeting is for items not on the agenda. The speaker may comment on the agenda items after board discussion but before a board vote. The speaker has a time limit of 3 minutes. The speaker must provide name, address, and topic before beginning.

Comments or questions must be addressed to the Library Board as a whole, not to an individual member or library staff member.

The speaker must be brief, to the point, civil, and respectful.

Political campaigning for or against any candidate, initiative, or measure at an official library board meeting is prohibited by state law.

Written materials should be provided to the Library Director before the physical meeting convenes or as instructed on the agenda/website for remote meetings. This ensures that the comments are made available to the Board for the meeting.